



# OIL CAPITAL K9 FUND

## OIL CAPITAL K9 FUND GRANT APPLICATION 2025

**APPLICATION OVERVIEW**

- Application must be from a qualified law enforcement agency in Oklahoma.
- Application must be from Agencies with less than 60 sworn personnel for full funding and less than 170 for 75% funding.
- Applicants must have not received a grant for canine from another source.
- Applicants are prevented from using the grant more than once in a calendar year.
- Grants are awarded based on need quarterly.
- The Fund's board of directors determine awards.
- Agency agrees to display a small provided OCK9Fund sticker/decal on the patrol vehicle.
- Agency agrees to have a functional heat alarm installed upon delivery of canine.
- Agency will submit a copy of the department's K9 policy with the application.

The Oil Capital K9 Grant consists of a K9 and initial training for the K9 and its handler. **We do not offer monetary grants.** Please note that we do not train K9s in-house or accept homeless dogs/puppies as donations. Our K9s come from approved, licensed and state accredited K9 facilities and trainers that specialize in working dogs and are able to provide a broad selection of K9s for our grantees to select from. We go through lengthy measures to ensure that recipients are satisfied with their K9 selections and that they receive all necessary documentation including health certificates, required certifications, warranties and passports. Additionally, the grant **does not** provide training for preselected canines or canines donated to a department. Oil Capital K9 relies on our partner kennel to select, assess, warranty and train both canines and handlers. The Fund **WILL** provide funding to a grantee department for handler training in the event a canine is reassigned to new handler to meet CLEET requirements.

Your application will be reviewed by our team and, if further information is needed an OCK9Fund team member will contact you. K9s are granted throughout the year and are determined based on need and if funding is available. If your agency is selected— you will receive a call from us and will be sent K9 grant acceptance paperwork that includes: a grant agreement to sign, agency contact information form, and a letter from your agency accepting

Note that all grantees will be asked to submit the following once your K9 has graduated from training and is working:

1. Annual health report
2. Quarterly statistics
3. Quarterly tests of heat alarm equipment
4. Photos and/or stories we may use to promote why K9s are so important to our community
5. Signed image release form so we may use the image of your handler and your K9 on our

website and marketing material. On going investigations and operationally sensitive information are exempt.

**APPLICATION INSTRUCTIONS**

- Applications must be in writing on the designated form or in the approximate format provided. Do not remove or omit any of the application's questions. If a question is not applicable to your organization, please answer with N/A.
- To apply, submit the following application in a hard-copy format. Emailed versions are acceptable in portable document format (PDF) form only. Do not fax the grant application.
- Retain one copy of the application for your records. Multiple copies, videotapes or other attachments will not be accepted.
- You will be contacted by telephone or email if there are any discrepancies or concerns regarding the application.
- Applicants will receive a "Grant Follow Up" email from The Fund annually.
- Submit a letter of support along with application (sample has been attached)

**Section A: GENERAL INFORMATION**

K9

Heat Alarm

School

1. Date of Application: \_\_\_\_\_

2. Department Name: \_\_\_\_\_

3. Department number of sworn personnel: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_

Web Site: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

5. Department Leader: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

6. Primary Grant Application Contact Person (if other than above):

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

7. Federal Tax ID# (EIN): \_\_\_\_\_

8. Tax-exempt status: \_\_\_\_\_

9. Has your department received any previous support for a canine this year? List the specific Awards and amounts and please explain. This includes federal grant funding.

10. Territory or area served: \_\_\_\_\_

**Section B: K-9 PROGRAM DESCRIPTION**

1. Please describe the department's K-9 Officer program.

2. Please describe the departments K9 handler supervision program.

3. Is your department requesting a dual or single purpose canine? Explosives or Narcotics? Handler School?

4. Describe how a finished K9 team would be utilized by your agency

**Section C: CERTIFICATION**

All of the statements I have made in this application are true and accurate.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Date: \_\_\_\_\_

**Section D: ATTACHMENTS AND AGREEMENTS**

Please include the following documentation/confirmation with your application:

- Completed W-9
- Proof of 501(c)(3) status, if applicable.
- Agreement to display the Oil Capital K9 Fund logo and QR code on the K9 unit vehicle(s) (attached below)
- Agreement to update quarterly and annually (attached below)
- Copy of department K9 policy
- Letter of Support (sample is attached below)

Please mail the completed form and documents to:

**Oil Capital K9 Fund - Applications**  
**2226 North Denver Boulevard**  
**Tulsa, Oklahoma**  
**74106**

Or email the completed form and documents to:

**[info@ock9fund.org](mailto:info@ock9fund.org)**

## Letter of Support Sample

***[PLEASE TYPE ON YOUR ORGANIZATION'S LETTERHEAD]***

[Date]

**Mail: Oil Capital K9 Fund Inc.,  
2226 North Denver Boulevard  
Tulsa, Oklahoma 74106**

I am writing this letter to support my organization's grant application to receive a police service dog(s) from the Oil Capital K9 Fund.

I certify that our organization's grant application has been presented to me and that I am satisfied the statements contained therein are true and correct.

Our organization can provide for the financial expenses of a police service dog(s) and has (or will have) the equipment (including a functional heat alarm) and experience necessary for the support and maintenance of our granted dog(s).

I give the proposed Oil Capital K9 Fund's grant application for a police service dog(s) my fullest support. I sign this letter as an authorized official with the authority to represent my organization and accept liability for all representations made herein.

Please contact me at [insert contact info] if I can be of any further assistance.

Very truly yours,

[Signature]

[Title]

[Name of Organization]